



4Dance! vzw

Nazarethdreef 13
2970 Schilde

Internal rules



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1. INTRODUCTION

This document describes the internal house rules.

4Dance! vzw wants to achieve a good cooperation between 4Dance! vzw and its members.

This document is describing the following topics :

- **Mission Statement**
- **Name**
- **Logo**
- **Founders of the club**
- **Roles and responsibilities**
- **Definition of the Members**
- **Locations**
- **Training moments**
- **Code of conduct**

2. THE CLUB – 4DANCE!

The name of the club is

4Dance! – innovative Association of Dancers

Background

The name refers to 4 Dance couples who took the initiative to create a dance club with a focus on offering the right infrastructure to other dancers. With the focus on open communication, and an exciting team spirit, we will manage an innovative club with new ideas and new activities.

The club will offer, next to dancing facilities, other activities like food advice – mental coaching – physio therapy and much more. The club is run with an open mind and independency is a major topic.

The club 4Dance! will help its members to grow and develop their dancing skills.

4 Dancers organizing activities for Dancers, short 4Dance!

3. MISSION STATEMENT

The mission statement of the club is based on key elements which are important for every dancer in order to improve his or her dancing skills. The mission statement needs to remind us that that is the reason why we created the club.

All actions taken in the club should have a reflection to the mission statement.

Actions that do not support the mission statement will be subject of cancelation.

Mission statement

Out of love for dancing, we bring people together, offering them the right infrastructure, professional coaching and independent support, with a focus on open communication and exiting team spirit, to constantly bring up their dancing skills to the next level.

This is what 4Dance! stands for.

4. LOGO AND CLUB VISIBILITY

The logo of the club is

On black background



On a white background



Used for all visuals / flyers

Used for letters, invoices where black background is not suitable

Alternative visuals

On black background



On a white background



Alternative visuals for patch work

On black background



On a white background



Colour codes – visibility

Colours

Red : #dd1616

Gray : #54595f

Dark gray – Footer : #222222

Training jackets

Every club member can order his/her jacket with 4Dance!

Jackets are available in black and in red.

4Dance! will offer members, dancing for 4Dance!, for free, a logo that will be stitched or sewed on the foreseen spot.

5. FOUNDERS OF THE CLUB

The Club 4Dance! is a VZW that is founded in June 2019

The founders are :

- Krikilion Robrecht; address : 2820 Bonheiden, Sleestraat 16.
- Nadia Schepens; address : 2820 Bonheiden, Sleestraat 16.
- Luc Verstraeten; address : 9120 Beveren-Waas, Fabriekstraat 34.
- Chris Van Havere; address: 9120 Beveren-Waas, Fabriekstraat 34.
- Marc Van Breda; address : 2930 Brasschaat, De Dries 1.
- Anita Bosmans; address : 2930 Brasschaat, De Dries 1.
- Peter Nagy; address : 2970 Schilde, Nazarethdreef 13.
- Yeva Kocharyan; address : 2970 Schilde, Nazarethdreef 13.

The functions of the board members are defined at the moment of creation of the club :

- President: Robrecht Krikilion
- Financial and Vice president: Peter Nagy
- Secretary: Marc van Breda

Registered office of the club :

Nazarethdreef 13, 2970 Schilde

The main training locations will be “De Zoest” in Sint-Antonius-Zoersel and “Vennebos” in Schilde.

6. ROLES AND RESPONSIBILITIES

Following roles and responsibilities are defined:

Role	Name	Role Description
President	Robrecht Krikilion	The president presides both the General assembly and the Board. The president is part of the Board. The president is also webmaster. In case of absence Vice president takes over.
Finance and vice president	Peter Nagy	Responsible for setup financial yearly plan, follow-up income and expenditures, invoicing, collecting financial documents. The Finance and Vice President is part of the Board
Secretary	Marc Van Breda	Responsible for administration including competition secretary, invitation and minutes of meetings, correspondence including communication towards Danssport Vlaanderen, keeping all official documents. He is part of the Board.
	Anita Bosmans	Controller; tax obligations; insurances.
Communication and PR	Luc Verstraeten & Chris Van Havere	Responsible for social media FaceBook, sportive commentary, translations and publications.
Technical Sports director	Nadia Schepens	Responsible for content of sportive calendar, intermediary for invitation of national and international guest teachers
Operations Coordinator	Yeva Kocharyan	Contacts and agreements with location representatives. Bookings and administration of locations (weekly practice, lessons with guest teacher ...). Online calendar SPOC in case of logistic problem in practice hall.
Safety coordination	Luc Verstraeten	Safety coordination, First aid
Experts ad hoc (food, physio therapy etc....)	Yeva Kocharyan	Assignment after approval of the Board. Contacts by Operations coordinator or any member after authorization of the Board.

Contact e-mail address for all members : info@4dance.be

7. CLUB MEMBERS, MEMBERSHIP AND COMPETITIONS

The club will offer two types of memberships.

- Founder
- Member : Gold, Silver, or Bronze

Partnership is valid for a period of one year, starting on 1st of September.

Role	Tariff	Description
Gold Member	Subscription Fee: 287 Eur / Person / Year Inclusive : <ul style="list-style-type: none"> • Membership card for one year • Regular trainings up to 5 times a week • Insurance • Membership Danssport Vlaanderen • Administration for BDSF Competition Registration • Price reduction on events (Max 15%) 	<ul style="list-style-type: none"> • A Gold member is an individual who is passionately linked to the 4Dance! Vzw • he or she will help without any doubt in the operational organization of an event. • he or she is an individual who dances for the 4Dance! Vzw when applicable. • he or she has voting rights and can postulate for a position in the board when applicable
Silver Member	Subscription Fee : 140 Eur / Person / Year Inclusive : <ul style="list-style-type: none"> • Membership for one year • Training card* for 30 training sessions • Insurance • Membership Danssport Vlaanderen • Administration for BDSF Competition Registration • No reduction on events • An addition of 15 training sessions within the same year is possible at a rate of 52,5 Euro/Person * training cards do not expire over the year, but are not refundable, nor transferable to other people.	<ul style="list-style-type: none"> • A Silver member is an individual who uses on a recurrent base the infrastructure offered by the club. • he or she will be unidirectional informed about activities and events • he or she can voluntary participate to the organization of an event. • he or she is an individual who dances for the 4Dance! Vzw when applicable • he or she has no voting rights in the Vzw
Bronze Member	Subscription Fee : 40 Eur/year/person Inclusive : <ul style="list-style-type: none"> • Training card* for 10 training sessions * training cards do not expire over the year, but are not refundable, nor transferable to other people.	<ul style="list-style-type: none"> • A Bronze member is a customer who uses the infrastructure offered by the club • he or she will be unidirectional informed about activities and events • he or she can participate to the operation organization of an event. <p>he or she is insured in another club and takes personally the responsibility to subscribe to Danssport Vlaanderen. This membership can be organized via 4Dance! Vzw</p>

Membership Cards

- Membership Card Danssport Vlaanderen

Danssport Vlaanderen creates these Membership Cards. 4Dance! will receive them by post and distribute them to the members dancing for 4Dance!

- Membership badge 4Dance!

Each member – regardless dancing competitions for 4Dance! or not- will receive also a 4Dance! membership badge. This badge is used for registration of weekly trainings via Barcode reading. Members can follow their status online.

Competitions :

Main principle is that registrations is done by our club 4Dance!. You send a message to info@4Dance.be.

Exceptions per category of competition :

1. WDSF competitions

You register online via the website of the organizer and you inform the club 4Dance! via mail.

2. Competitions with another federation (NADB, DTV,...)

You inform the club 4Dance! via mail, so your registration via the secretary of BDSF will be done in that competition. If the organizer provides an online registration, it is not wrong to register yourself online, but this registration surely needs to be confirmed by BDSF.

3. Bel-al competitions and related competitions abroad

You register online by website www.buldo.be where you click tot he webpage of Bel-al. Afterwords you receive a confirmation e-mail that you are registered. For those who danced Bel-al competitions in the past, please don't forget to change the club that you are dancing for (4Dance!) in your 'personal data'. The club 4Dance! doesn't need to interfere in this registration but we like to be informed.

4. BDSF competitions

No exceptions, always register via the club 4Dance!.

8. LOCATIONS

The following locations are rented for a yearly period :

- **De Zoest – Zoersel : Achterstraat 32 – Sint-Antonius-Zoersel**
- **Vennebos – Schilde : Hoevedreef 2 – 2970 Schilde**

9. TRAINING MOMENTS

On a weekly base the club has 5 moments to practice

- Sunday : 11h30 – 13h30
- Tuesday : 21h00 – 22h30
- Wednesday : 21h00 – 22h30
- Thursday : 21h00 – 22h30
- Friday : 21h00 – 22h30

An agenda is available on the website : www.4dance.be/agenda

10. CODE OF CONDUCT

Open Communication and exciting Team spirit are part of the DNA of 4Dance! and need to be respected at all time.

- We respect each other, our trainers and coaches
- We practice with attention and effort. We don't fight nor make disturbing noises and, if necessary, we leave the hall temporarily.
- We change clothes in the dressing room.
- Food and drinks (except water) are not allowed in the practice rooms
- Only dancing shoes are allowed on the parquet floor
- The room will be cleaned after each practice : used materials are put in place, and we swiffer the parquet
- We put our waste in the right container
- Cancel your private lessons in time if you are unable to attend. Free hours can be taken by other dancers. If you do not honour your appointment or cancel in time (at least 1 day in advance), we will be obliged to ask a "no show" fee.
- Members who show inappropriate behavior can be excluded immediately without refund of money.

Each member of the Board is allowed to do an intervention when he/she determines a breach of one of the above rules.

28 July 2019